



ADDENDUM B

(hours & gross earnings by month can be added to any letter template)

Please see below for **John**'s monthly gross earnings from **YYYY** to **YYYY**:

EmplID	Cal Year	Cal Month Code	Cal Month Descr	Company	Hours	Earnings
12345678	2016	09	September	UOM	40.00000	XXX.XX
12345678	2016	10	October	UOM	164.00000	X,XXX.XX
12345678	2016	11	November	UOM	160.00000	X,XXX.XX
12345678	2016	12	December	UOM	160.00000	X,XXX.XX
12345678	2017	01	January	UOM	160.00000	X,XXX.XX
12345678	2017	02	February	UOM	160.00000	X,XXX.XX
12345678	2017	03	March	UOM	240.00000	X,XXX.XX
12345678	2017	04	April	UOM	160.00000	X,XXX.XX
12345678	2017	05	May	UOM	160.00000	X,XXX.XX
12345678	2017	06	June	UOM	240.00000	X,XXX.XX
12345678	2017	07	July	UOM	168.00000	X,XXX.XX
12345678	2017	08	August	UOM	184.00000	X,XXX.XX
12345678	2017	09	September	UOM	168.00000	X,XXX.XX
12345678	2017	10	October	UOM	176.00000	X,XXX.XX
12345678	2017	11	November	UOM	176.00000	X,XXX.XX
12345678	2017	12	December	UOM	168.00000	X,XXX.XX
12345678	2018	01	January	UOM	184.00000	X,XXX.XX
12345678	2018	02	February	UOM	160.00000	X,XXX.XX
12345678	2018	03	March	UOM	176.00000	X,XXX.XX
					Sum:	XX,XXX,XX

If you need any further assistance, please contact the Shared Services Center at 734-615-2000.

Sincerely,

Associate Name
Time and Leave Associate